

Committee(s)	Dated:
Health and Wellbeing Board	21.09.2018
Subject: Health and Wellbeing Board – Terms of Reference	Public
Report of: Andrew Carter, Director of Community and Children’s Services	For Decision
Report author: Sarah Thomas, Health and Wellbeing Executive Support Officer	

Summary

This report is for the Health and Wellbeing Board (HWB) to consider and approve its amended terms of reference. It is proposed that the terms of reference are updated to describe the HWB’s role in influencing the Integrated Commissioning Board.

Recommendation(s)

Members are asked to:

- Approve the amended terms of reference as set out in Appendix 1.

Main Report

1. This report sets out proposed amendment to the terms of reference of the HWB. The existing terms of reference were approved when the HWB was first established in April 2013, with the addition of the provision for the provision for allocating co-opted Members and allowing named substitute members to attend in their place.
2. It is proposed that the terms of reference explicitly reference the HWB’s relationship with the Integrated Commissioning Board and their role in influencing the Board, ensuring the City’s priorities are adequately represented and scrutinising plans and decisions. This amendment reflects the changes in the wider health and social landscape since the HWB was first established, and in particular the progress made in establishing integrated health and social care commissioning arrangements.
3. The HWB’s terms of reference are set out in Appendix 1, with the proposed inserted amendment (4) (a) (ii) set out in bold and italics. Members are asked to approve the amendment.

Appendices

- **Appendix 1** – HWB terms of reference, amended to show proposed change.

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Appendix 1: Amended Health and Wellbeing Board Terms of Reference

HEALTH & WELLBEING BOARD

1. Constitution

A Non-Ward Committee consisting of,

- three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
- the Chairman of the Policy and Resources Committee (or his/her representative)
- the Chairman of Community and Children's Services Committee (or his/her representative)
- the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
- the Director of Public Health or his/her representative
- the Director of the Community and Children's Services Department
- a representative of Healthwatch appointed by that agency
- a representative of the Clinical Commissioning Group (CCG) appointed by that agency
- a representative of the Safer City Partnership Steering Group
- the Environmental Health and Public Protection Director
- a representative of the City of London Police appointed by the Commissioner

2. Quorum

The quorum consists of five Members, at least three of whom must be Members of the Common Council or officers representing the City of London Corporation.

3. Membership 2018/19

Deputy Joyce Nash (Chairman)
Randall Keith Anderson (Deputy Chairman)
Thomas Alexander Anderson
Jon Averbs
Matthew Bell
Penny Bevan
Andrew Carter
Dr Gary Marlowe
Jeremy Lewis Simons
Marianne Bernadette Fredericks
Gail Beer
David Maher
Kate Smith

Co-opted Members

The Board may appoint up to two co-opted non-City Corporation representatives with experience relevant to the work of the Health and Wellbeing Board.

4. Terms of Reference

To be responsible for:-

- a) carrying out all duties conferred by the Health and Social Care Act 2012 ("the HSCA 2012") on a Health and Wellbeing Board for the City of London area, among which:-
 - i) to provide collective leadership for the general advancement of the health and wellbeing of the people within the City of London by promoting the integration of health and social care services;
 - ii) ***to influence the Integrated Commissioning Board, ensuring the City of London's priorities are adequately represented and scrutinising their plans and decisions; and***
 - iii) to identify key priorities for health and local government commissioning, including the preparation of the Joint Strategic Needs Assessment and the production of a Joint

Health and Wellbeing Strategy.

All of these duties should be carried out in accordance with the provisions of the HSCA 2012 concerning the requirement to consult the public and to have regard to guidance issued by the Secretary of State;

- b) mobilising, co-ordinating and sharing resources needed for the discharge of its statutory functions, from its membership and from others which may be bound by its decisions; and
- c) appointing such sub-committees as are considered necessary for the better performance of its duties.

5. Substitutes for Statutory Members

Other Statutory Members of the Board (other than Members of the Court of Common Council) may nominate a single named individual who will substitute for them and have the authority to make decisions in the event that they are unable to attend a meeting.